



Risk Assessment Cover Page

Students are strongly encouraged to familiarize themselves with the Faculty's Policy and Procedures Concerning Risk to Students Undertaking Field Study. The Faculty of Environmental Studies (FES) recognizes the importance of study and research by its students in field settings in Canada and internationally. However, FES also recognizes that all research involves some risk and that field study frequently involves more and different kinds of risk than some other types of research.

Risk in field study includes, but is not limited to, the risk to physical health, emotional well-being and personal safety. Risk may arise because of the nature of the research itself; or from the climate, the political, social, economic and cultural environment of the field study location; from the race, gender, religious or cultural background of the researcher; from the travel, living and working conditions required for the field study. To that end, before providing academic approval for, or financial assistance to, any field study proposal, FES requires a student to provide evidence of proper preparation for field study.

If the risk to the research is more than everyday activities, then the Risk Assessment form is required. Risk Assessments must be approved before you can conduct research under the auspices of FES or York University. Research conducted without an approved Risk Assessment will not be permitted in academic work. Please submit all documentation a minimum of four weeks in advance of departure.

OFFICE USE ONLY:

Approved _____
 Approved _____
 Not approved _____
Date _____

SECTION A. General information (please print)

Name _____

Email _____ Degree BES MES PhD

Travel details

Destination _____

Proposed travel dates _____

Supervisor/Course Director

Name _____

Email _____

SECTION B. Required documentation checklist

All documentation listed below is required. Incomplete submissions will be automatically denied.

- Research proposal or description of activity
- Proof of health insurance/coverage
- Flight and other travel information (copy of tickets/itinerary)
- Proof of travel insurance (including repatriation coverage) for international travel
- Government of Canada's Travel Advice and Advisories (<https://travel.gc.ca/travelling/advisories>) or other relevant documentation (attach copy)
- Statement of Understanding of diseases risks at destination
- Undertaking of Risk Assessment and Management Strategies
- FES Travel Waiver
- Letter (preferably on organizational letterhead) from destination host(s) confirming a work/research relationship if appropriate
- All relevant signatures from student, supervisor, project leader/destination host

SECTION C. Signatures

The Project Leader/Agreement Administrator signature may be used in lieu of a letter from the destination host only in the case where a formal institution linkage exists between FES and a supervising organization at the host destination (See FES Academic Regulations, App. 6, sec 2.3.)

Submit one copy of all required documentation to:

FES Student Resource Assistant, OSAS,
133 HNES Building, York University

Student signature _____ Date _____

Supervisor/Course Director signature _____ Date _____

Project Leader/Agreement Administrator signature _____ Date _____



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